

Parish of Deddington with Clifton and Hempton

Minutes of the PCC meeting held on **Monday, 18th March 2024** at 7.30pm in Hempton Church.

Present:		
Sarah Banes	Caroline Condon	Angela Faint
Olivia Fenion	Meriel Flux	Iain Gillespie - Treasurer
Jane Green	Stan Nelson	Sue McCouaig - Secretary
James Kennard – Director of Music		Andrew Crawley – Hempton Rep.
Apologies: Heather Nason		

Item	Notes	Action
1.	Opening Prayer and Worship Stan opened the meeting in prayer.	
4.	Item 4 – Organ James Kennard As James had arrived, he was welcomed to the meeting and item 4 was brought forward. Following questions raised at previous PCC meetings concerning the current position of the organ console , James was invited to attend. Stan explained that from what he understands, that people were wondering why the organ console did not go back in its original position and that it stands out a lot more where it is. James, as Director of Music, fully informed the PCC concerning the organ console . It is on wheels and movable, and is designed to be fully mobile, around the church. It was never the intention to be permanent where it currently is, but in order to facilitate the moving of the organ console between the nave and chancel, there is a necessity for a substantial ramp that can permit the movement up and down the chancel steps. This has been ordered through the local builders but there has been no movement on it yet . The ramp will also allow better disabled access into the chancel. As the ramp is delayed , it was necessary to make sure that those who hired the church for concerts would have use of the refurbished organ. Caroline raised a question concerning the hiring of the organ for concerts, as she has never hired the organ out to any of the events and it is not currently on the booking form, as being available. A relevant hire charge for the use of the organ will be thought through, and added to the booking form once agreed by the PCC. James covered in great detail the pros and cons of the console being in differing positions within the nave and/or chancel of the church, which was extremely helpful. Stan thanked James for his input, and asked him if he would stay for the discussion around the licensing service.	Iain/James?
3.	Item 3. Hempton Church Andrew Crawley – FOHC Representative Still holding the regular meeting. The AA meetings are continuing to be very well attended. The congregation is back to pre-covid levels, or better. Hempton church are proposing that the garden is part of the no mow May, June and July, and that there is wild flowers planted etc. This to become part of the ECO Church project. A copy of the Safeguarding policy is in Hempton Church.	
2.	Living Faith New Incumbent update – Licensing Service, Tuesday, 23rd April – Discussed after Hempton. James remained for this part of the agenda. Stan, Nick, the wardens at Barford and James have been invited to a meeting with Alicia Baker tomorrow to discuss the Licensing service and those to be invited, to cover as wide a number of people as possible, including dignitaries, school, parish council, electoral role, congregations, Nick’s family, Bodicote parishioners, etc. A document “Institution & Induction, Licensing and Installation notes” had been received, which detailed the service arrangements etc. Stan’s understanding is that the Diocese will pay for the event, print the official invitations and send them out. We are responsible for printing the order of service. Organ – Before James left he mentioned that the Organ was going really well. After the All Saints, All Souls weekend there were a few niggles which were sorted out and by Advent was fully operational. The organ has very much settled down and has just had its pre Easter tuning. The fluctuation in temperature always	

	<p>causes some anomalies. Christopher Hall has a contact with Wayne Marshall, a famous international musician, and James is hopeful that he can be available to come and do an opening recital. More choir members are needed. "Time and talents!!" James was thanked again for attending the meeting.</p> <p>New Incumbent - Sarah felt that as this is the last PCC meeting before our new incumbent arrives it was appropriate to discuss "What do we want our relationship with our new vicar to be?" We have achieved so much during the interregnum. After a short discussion, it was decided that under Living Faith we should have a regular agenda item entitled PCC new ideas, i.e. croissants and coffee, does communion need to happen every week?</p> <p>Living Faith – Iain has been hosting a Lent course, the food bank is continuing. The Ukraine appeal is now encouraging donations of money, as it is cheaper and easier to buy what is required in Poland, close to the border. Toiletries and personal items to go to Banbury. At the request of Ann Linsey, the church has sponsored the pre-school for their Easter Egg "fun".</p> <p>New Incumbent Welcome – Nick and Vikki will be moving into the vicarage after Easter, going on retreat for 4 days and having some holiday. A welcome hamper to include tea, coffee, sugar, bread, milk, maybe a bunch of flowers etc. will be put in the vicarage. A welcome in church, will be organised for after Nick's first service on 28th April i.e. a finger buffet. James will be away and Heather is covering.</p>	<p>Sue</p> <p>Who is sourcing hamper?</p> <p>Who is sorting buffet?</p>
5.	<p>Fabric Iain Gillespie</p> <p>Some lighting repairs have been done and taps fixed in the kitchen. The North West entrance pathway is the most important item of work which requires attention, and it is hopeful that the FODC will pay for this. Caroline again reiterated that the FODC are willing to pay for some work. There is a really bad drain on the west corner. Apparently, they have a list from Iain, which is listed in order of priority. The latest Quinquennial report was carried out in December 2022, with the written report received 7th December 2023. Stan advised that 2 pieces of the Graveyard War Memorial wall have fallen down, and is causing concern. He is trying to make contact with someone re this issue. Jane has some contact details which she would pass on to Stan.</p> <p>There is a programme of works with Alcocks which Stan would circulate, covering pointing, stone repair and lead repair. Iain has replaced lights with new LED's, pending the major rewire lighting works. The lighting is a high priority, but do we need to get some further quotes? To be looked at, it will need funding.</p> <p>Iain spoke about the replacement garden shed, which is classed as a List B item, and requires the Archdeacon to sign it off. The Archdeacon currently has the letter on his desk ready to sign, and should be received by the end of the week.</p>	Jane/Stan
6.	<p>Finance Iain Gillespie</p> <p>Iain went through the Treasurer's report, which gives a snapshot picture of balances in each fund. The General fund has been consistently above £20,000. The cost of lighting the church with the LED lighting will reduce the electricity cost. Money raised from events goes into the general fund. The Screen & Winch works are now completed.</p>	
7.	<p>Deanery Synod Report (5 minutes) Angela Faint</p> <p>No further meetings have taken place. Information concerning meetings has gone very quiet, although when dates are known Angela is happy to continue attending these. Sarah had received an email today concerning nominations for General Synod.</p>	
8.	<p>Health and Safety Stan Nelson</p> <p>There was one reportable accident in church when a lady fell off a chair at a funeral. No treatment was needed. Incident is reported in the accident book.</p>	
9.	<p>Safeguarding Report Jane Maharry</p> <p>No Safeguarding issues to report, since the last meeting. Jane Maharry has agreed to remain as Safeguarding Officer for the next year, but requires someone to "shadow" her. Sarah will recommence looking for someone who is willing to "shadow" Jane, in case there are issues arising in church.</p>	Sarah

	Safeguarding Training needs to be reviewed in May. Sue will email Jane to find out how often PCC members are required to update their online training. Jane Maharry has offered to take on the role of PCC Secretary.	Sue
10.	Appointing a “Benefice” Parish Administrator update	
	Sarah will now go forward with advertising this position, setting a response date for after Nick’s starting date.	Sarah
11.	Christian Aid week proposal (email of proposal sent to PCC 14 th March 2024) PCC Sec	
	Christopher Hall has proposed, in consultation with Nick Fielden, to hold a Christian Aid event in SSPP on Saturday, 11 th May 2024, to include a bring and share lunch; a downloadable video about a young mum in Burundi; a local speaker (Richard Teare) and possible music group, Richard is contacting ' Gospel Bell '. To be supported by various advertising via social media, etc. Iain is happy for all ‘Click’ donations in church during Christian Aid week to go to CAid. The PCC unanimously agreed to this proposal.	
12.	Sustainability - ECO Church report Caroline Condon	
	ECO Church “Survey” document (particularly the “lifestyle” section). The church is actively working towards a ‘silver’ ECO award. Caroline made some suggestions which would qualify, i.e. the Deddington “litterpick” scheduled for this Sunday, just require someone to say they are taking part in it as a church representative, to fulfil a criteria for the award. Caroline felt that the ‘A Rocha UK website’ is certainly worth looking at. Perhaps at Easter and Christmas, as a church, we could have a stall in church at the Farmers’ Market, in conjunction with Viviane. Perhaps source some other Global Christian organisation handmade products. This would raise awareness of sustainable goods. Caroline will talk to Viviane and Christopher. Under “wildlife”, we are missing a trick with our churchyard. Wild flowers, bees etc. were suggested. Perhaps ask Nick about the way forward, from his point of view. Iain suggested that it might be worth speaking with Naomi or Chris Fenemore, as he thinks that George’s hives are all still there, but managed by somebody else. Possibly every other month hold a Saturday morning stroll of about 3 miles. Caroline to explore further. To be an agenda item at the next meeting.	Caroline Sue
13.	Living Room Jane Green	
	Looking tidier than it did. The computer desk was advertised free on Facebook, but no takers. Stan would sort out the removal of this. There are 3 radiators that work, and will remain. Yellow light bulbs used at the Banbury concert to go back in the storage box. Jane gave out a plan of her suggestions for changing round the furniture, which was discussed. There was a discussion about the long table. Stan suggested implementing the plan, to see how it looks. Jane to suggest a date for after Easter, and see who is available to help. The piano is now permanently placed outside of the Living Room. There was conversation about the dampness, and possible ways forward. A typed notice concerning the Ukraine appeal, discussed under Living Faith , welcoming monetary donations (with other items to Banbury) would replace the current hand written notice.	Jane Who?
14.	Events and Stewarding Caroline Condon	
	Current bookings taken for events so far, would raise approx.£2,600 towards church funds. Further bookings can only be taken if there are more stewards. Sarah suggested that perhaps we could have one PCC or church representative as a steward, with the other steward being provided by the event group, which was agreed. Jane Green will do 6 th July. Caroline will re-circulate the events sheet.	Caroline
15.	Fundraising update	
	If we have quotes, Meriel will see which grants we can apply for. However, in the past, at a fund raiser event, it was advertised that “all monies raised would go towards church funds”, therefore negating the need to identify something specific. Stan made two priority suggestions; 1) repair the north west path, which is used by the whole community and 2) the repair of the bottom war memorial wall.	
16.	Minutes of previous meeting – 15th January 2024	
	Stan signed the minutes of the last meeting as a true record.	

17.	Matters arising	
	<p>Item 5 Church lettings hire charge re: Raising the prices for the Farmers' Market stalls; last month Iain sent out details to them confirming an increase to £15 with the offer of paying in advance for 6 or 12 months, with a small discount. By next Saturday, Iain will have produced a pro forma for them to complete.</p> <p>There will be NO Easter Card, but details of services will be in the Deddington News.</p> <p>Meriel is working on updating the Deddington online website church details.</p> <p>Jane Maharry will take over as PCC Secretary after the May 2024 meeting.</p>	<p>Iain</p> <p>Meriel</p>
18.	Any other business	
	<p>Stan will organise a handle to be fitted to the kitchen door.</p> <p>There was discussion concerning the food trolley donations for the Trussell Trust. Look at removing the food trolley on a trial basis and signposting people to Sainsburys, or making cash donations direct to them. Meriel would contact the Trussell Trust to find out more, and also enquire if they have printed envelopes for cash donations etc. It's something we want to continue to support, but revisit how we support it. The Parish Council gave us £4,000 for the church to act as a Referral Food bank agency, but this never progressed, through no fault of our own. There is almost £3,000 left in that account, which could be donated to the Trussell Trust. Stan suggested that a decision is made confirming that "we are withdrawing the physical food trolley, but are making a donation to the Trussell Trust. We would like you to continue to supply funds to enable us to do this in the future".</p>	<p>Stan</p> <p>Meriel</p> <p>Stan</p>
19.	Date(s) of next PCC meeting(s) (March & May 2024)	
	<p>PCC Meetings - provisional date Monday, 20th May. Nick has requested Monday as his day off. The meeting has been rearranged for Thurs, 23rd May. Sue to ask Nick where he wants the PCC meeting to be held.</p> <p>PLEASE NOTE: After the meeting Nick advised that he is unable to "chair" the May PCC meeting on either 20th or 23rd May. The date of the May meeting will therefore be agreed at the short meeting which directly follows the APCM.</p> <p>APCM 2024 – rearranged for 12th May 2024.</p> <p>Stan is on holiday from 5th -12th April. Caroline has offered to be a churchwarden. There is also someone who may be prepared to be elected as a PCC member and Jane Maharry has offered to take on the nominated role of PCC Secretary.</p>	<p>Sue</p>
20.	Closing Prayer	
	Stan closed the meeting in prayer at 9.25pm.	